



Kalmiopsis Community Arts High School
Organizational Board Meeting

Monday, May 1, 2023

Board members present: Kimiko Maglio (president), Melissa DeNardo (treasurer), Ryan Forsythe (secretary), Terry Davis;

Facilitator: Kimiko / Minutes: Ryan

Meeting called to order at 5:11pm.

- Welcome and land acknowledgment.
- Additions to agenda. No additions.
- Approval of minutes from March 27 meeting. Motion to approve by Melissa. Motion seconded by Terry. Approved with deletion of a “we also” with no information following. Unanimous.
- Public comments. No public comments.
- Reports
 - Financial Report
 - Account balance at the close of the last statement includes \$3228.98 in checking and \$214.82 in savings, for a total of \$3443.80. New expenses since our last meeting include payments for classroom furniture and other costs related to completing our 2022 Four Way grant, and copies at bigfoot.
 - Grants update (Ryan)
 - Four Way Spring 2022 Update. We submitted our follow-up grant report and Four Way executive director Kate Dwyer replied with a grade of “A++” and additional positive feedback.
 - Four Way Spring 2023 Update. We submitted our grant request by the April 1 deadline. Response from Four Way executive director Kate Dwyer was that it looked complete and well done. We have a site visit scheduled for this Wednesday, May 3, with Jann Taylor. They expect to make final decisions at their May 10 board meeting or shortly thereafter.
 - Ryan met with Chris Hall on April 11 to discuss if he could support our grant writing efforts. Chris is an experienced grant writer with a record of proven success and he is interested, though we can help if we can better clarify a timeline of our own needs and goals. Ryan will work on this.
 - With grants, Ryan is planning to submit a request to Carrico Foundation in Medford, for assistance with our arts program. Carrico’s focus areas are children, education, and human services, and supports projects that impact Josephine and Jackson counties. This could be a good opportunity if paired with our Four Way grant request. **Melissa motions that we seek a grant opportunity from the Carrico Foundation to support our arts program. Terry seconds. Motion passes. Unanimous.**

- Fiscal Management. We will be submitting our 2023-24 budget at our next meeting. Ryan will share out a copy of it soon, for everyone to review.
 - Community and Culture
 - Enrollment Update: Currently 20 total. 10 in 9th grade, 5 in 10th grade, and 5 in 11th grade. Note that our Priority window for enrollment ended April 1 and since no class had more requests than the number of seats, all students are admitted—there is no need for a lottery. Going forward, students can be added until we reach capacity and then they will be added to a waitlist. Kimiko asks what level of flexibility we have if we start with 25 but fall below. Kimiko will reach out to Kate Pattison to try to understand this question.
 - Registration Form. Kaci is finishing up a final registration form to share out with families tonight. Kimiko reviewed and shared some questions and feedback with Kaci.
 - Location
 - Melissa and Ryan met Richard at the church a few weeks back, to see the space and check in with Richard regarding moving forward. We have been invited to their May 7 administrative committee meeting, to present our plan for how KCA would use the space.
 - We have found an insurance company that will hopefully cover us. We have to submit an application, but have a zoom meeting with the agent on Wednesday to review and ask our questions.
 - Governance & Compliance
 - Update on waiver request to ODE. We submitted a request to lessen the requirement that 50% of staff have an unrestricted Oregon credential. Kaci attended the April board meeting for ODE and presented. We learned that they have never approved a waiver of this type, but Kaci felt good about it. She will return for their May board meeting and we will learn then if we receive this waiver.
 - Staff Report
 - Staffing update. We had been moving forward with one potential staff member, but this week she revealed she won't be able to make the commitment.
 - IV Volunteer Fair report back. Melissa and Ryan tabled at the event. We made some good connections with other nonprofits. Near the end, Melissa made a strong connection with a potential family. A woman who works with a cool nonprofit program for seniors also reached out to us and could make a nice intergenerational school. And we touched base with a local musician interested in teaching. Overall, a great event and we look forward to being a part of it if they do it again.
- Old Business
 - Review of contract status with Three Rivers. No update.
 - Every Student Belongs Policy (ACBA) - First Reading. Board members have reviewed and it looks good. No questions. We will vote at the next meeting.
 - Fundraisers

- Taco Tuesday. Starting May 16. Terry will provide music. Melissa and Kaci will touch base on serving as point people. Some of our new families have started plugging in to help. Ryan will spread the word on facebook.
 - Cans for Kids. June 3. Ryan will serve as point person, reaching out to people who have signed up and spreading word on facebook.
- New Business
 - Teacher Appreciation Week. May 1-5 and/or May 8-12. National Teacher appreciation week is generally the first full week of May, so technically May 8-12, though Three Rivers has adopted a resolution celebrating this week, May 1-5. Ryan suggests it would be good for KCA to adopt a resolution honoring our Teacher Leaders, as well as all those in the district. We can share/celebrate on social media and in our May newsletter. The board is in full support of honoring teachers. Kimiko will write a short blog post or passage to share, to celebrate our teachers. She will send to Ryan to share on social media.
 - Options for Education event, Sat May 13, 4-8pm The Hive in Grants Pass. We can't send a representative to this particular event, but we will keep our eyes open for possible future events, as it may be an opportunity to reach new families and students.
 - 2023-24 Calendar adjustment. Ryan reviewed the Three Rivers calendar for 2023-24 and there is a change from what we expected for Winter break, with the 2-week break being pushed back a week and now starting after school on Thursday, Dec 22, with classes resuming Monday, Jan 8. Ryan has updated our calendar and asks for a resolution to adopt the new calendar for KCA. **Kimiko motions that we accept the new academic calendar, so that our calendar is in alignment with Three Rivers. Melissa seconds. Motion passes. Unanimous.**
 - Review of committees, leadership people and charters. After reviewing committees, we agreed to add Terry Davis to the Fundraising and Development committee and Kimiko Maglio to the Governance and Compliance committee.

Meeting adjourned at 6:21 pm.

Upcoming Meetings

- 5pm Monday May 29, 2023
- 5pm Monday June 27, 2023
- 5pm Monday July 31, 2023
- 5pm Monday AUGust 28, 2023