



Kalmiopsis Community Arts High School
Organizational Board Meeting

Monday, June 5, 2023

Board members present: Kimiko Maglio (president), Melissa DeNardo (treasurer), Ryan Forsythe (secretary), Terry Davis;

Facilitator: Kimiko / Minutes: Ryan

Meeting called to order at 5:10pm.

- Welcome and land acknowledgment.
- Additions to agenda. No additions.
- Approval of minutes from May 1 meeting. Motion to approve by Melissa. Motion seconded by Terry. Unanimous.
- Public comments. No public comments.
- Reports
 - Financial Report
 - Account balance at the close of the last statement includes \$1670.42 in checking and \$214.82 in savings, for a total of \$1,885.24. This week we need to pay storage fee of approx \$120 or so, so that will go down slightly.
 - Grants update (Ryan)
 - Four Way Spring 2023 Update. Good news—we received a grant of \$8,000 from Four Way. The foundation requested that we demonstrate proof that KCA is definitely happening before they release funds. Ryan spoke with Exec Director Kate Dwyer and we agreed that once we have a location/lease, that would serve as proof.
 - Carrico Foundation. Ryan spoke with staff at the foundation and they were open to our submission. He has been working to complete the grant, but it's taking longer than expected due to technical issues with the application files. But he expects to finish and submit by Friday.
 - Federal CSP grant. The federal Charter School Program grant is open again. This is the one we worked on for much of last summer, though having learned from last year, we have something of a head start going in. **Kimiko motions that we submit a CSP grant. Melissa seconds. Motion passes.** Unanimous.
 - Terry notes that he recently received notice that Haines & Friends visual arts program will open soon for grant submissions for art-related projects. Melissa and Terry will meet to investigate our needs and pursuing a grant.
 - Community and Culture
 - Enrollment Update: Currently 20 total. 10 in 9th grade, 5 in 10th grade, and 5 in 11th grade. Kimiko will email Kate Pattison our question regarding what happens if we do fall below 25.

- Possible collaboration with Bruno's. Owner Ben spoke with Melissa at Cans For Kids. He is open to hosting fundraiser events, such as a poker night. Each month he donates some proceeds to a different nonprofit and is open to working with us. Melissa suggested sometime in July or later. Melissa will reach out to Ben to discuss, after The Replay event.
- Event at The Replay. They will host us for a KCA fundraiser event and will share all profit beyond their costs. Possible dates are Tuesday, June 20 or preferably June 27. Melissa will solidify details with The Replay this week.
- Location
 - Update on St. Patrick. Melissa and Ryan met with the administrative team a few weeks ago. Things looked good going into the meeting, but during the meeting it became clear that they had different ideas of our use. For example, they couldn't guarantee that they wouldn't need the space during school hours in the event of a funeral. They also were concerned about what we may be teaching. After the meeting, we decided that it would be best to pursue an alternate location. Melissa has reached out to Richard, thanking him for his support through the process.
 - Report-back on tours of alternate locations. This past week we toured the former Tiger Dance Studio on Caves Hwy and a space at Hanby Lane. Both seemed like they could work, though the dance studio owner wants to sell as opposed to leasing. The Hanby unit is at a great price and though it's on the small size, could work great as a temporary location particularly if we do continue to have a low enrollment. Given all that, Melissa, Kaci, and Ryan feel the Hanby property is our best option right now. Kimiko suggests as we request from IV Data clarification that we want our students to have access to certain outdoor spaces, such as perhaps the nearby field next to the adjacent building. **Ryan motions that we agree to the lease with IV Data, with a start date of July 1, and we authorize Melissa to sign on our behalf. Kimiko seconds. Motion passes.** Unanimous. Preference would be to get in ASAP, however we don't have the funds to cover both a security deposit and the first month rent right now. **Ryan motions that if Melissa can procure a minimum of \$1000 in donations by June 10, that she requests a lease from IV Data with a start date of June 16. Terry seconds. Motion passes.** Unanimous.
- Governance & Compliance
 - Update on waiver request to Oregon Department of Education. In April, Kaci presented our request to have Melissa and Ryan counted in the 50% of charter school staff required to have a credential, while they pursue credentialing. The charter school specialist was clear that a waiver of this requirement has never been granted. But great news: at their May board meeting, the board asked Kaci a few clarifying questions but then proceeded to approve our request for a full 3 years. This gives us a lot of flexibility in hiring.
 - Kimiko is inquiring if KCA can sponsor her as a substitute teacher, to be able to substitute teach. Question of whether it would be a conflict of interest for the board chairperson to be a paid sub. Kimiko will inquire with Kate Pattison

regarding potential legalities of paying charter school board members for staff work.

- We discussed board membership. Ryan and Kaci have two potential board members in mind. We will reach out and invite them to our next board meeting.
- Insurance update. We have been working with Kristin Wick. She reached out that underwriters have not been wanting to take on new charter schools, but she has possibly found an underwriter we can work with. Kaci is in the process of submitting the required paperwork/application.
- Staff Report
 - Nothing to report outside of what has already been reported.
- Old Business
 - Every Student Belongs Policy (ACBA) - Second Reading. **Kimiko motions that we adopt the Every Student Belongs Policy, used by Three Rivers, at KCA. Melissa Seconds. Motion Passes.** Unanimous.
 - Review of contract status with Three Rivers. They did send us a contract with 4 new comments, but it was the old contract (which we had edited and sent back to them in February). We responded, pointing this out. Hopefully they will be able to review soon so we can schedule contract talks.
 - Fundraisers
 - Cans for Kids. Ryan is serving as point person for these. This past Saturday we had about 10 people turn out to help, including 2 of our enrolled students. Next KCA Cans for Kids fundraisers are August 12 and Sept 16.
 - T-shirt fundraiser. We now have an online store selling t-shirts at kcahighschool.threadless.com. We're up to \$18.05 on income from 10 shirts. Prices in general are not great but they have frequent sales and I think we make the same during sale periods and not-sale periods, so Ryan will post when there is a sale, encouraging people to order then.
 - Southern Oregon Guild event. SOG is open to partnering with us, to support KCA. Initial conversation at their board meeting was perhaps an event at the Dome School, with a cake walk, live music, dinner, and silent auction. Melissa suggest an event in August could be good—perhaps a lot of student interest if just before school starts. Ryan volunteers to be part of planning.
 - Taco Tuesday update. Note that due to various issues, we are not proceeding with Taco Tuesdays as a fundraiser right now.
- New Business
 - Vote on 2023-24 Budget that has previously been shared out with board members. This current budget plans for 35 students (previous was 48) and this does include the cost of the lease at Hanby property. Note that if we have fewer than 35 students, and don't significantly increase our grants and fundraising, we will need to adjust our teaching FTE downward. **Melissa motions to accept the 2023-24 budget as presented. Terry seconds. Motion passes.** Unanimous.
 - Kimiko will reach out to Three Rivers to add us to their website list of schools within the district.

Meeting adjourned at 7:30 pm.

Upcoming Meetings

- 5pm Monday June 26, 2023
- 5pm Monday July 31, 2023
- 5pm Monday August 28, 2023
- 5pm Monday September 25, 2023