



Kalmiopsis Community Arts High School
Organizational Board Meeting

Monday, June 26, 2023

Board members present: Kimiko Maglio (president), Melissa DeNardo (treasurer), Ryan Forsythe (secretary), Terry Davis;

Guests: Amanda Selden-Dixon, Adam Dixon-Selden, Angie Graves

Facilitator: Kimiko / Minutes: Ryan

Meeting called to order at 5:10pm.

- Welcome and land acknowledgment.
- Additions to agenda. No additions, but one change to the order (moving discussion of new board members to later)
- Approval of minutes from June 5 meeting. Motion to approve by Terry. Seconded by Melissa. Approved.
- Public comments. No public comments received
- Reports
 - Financial Report
 - Good news. Account balance at the close of the last statement was higher than the previous month, so we took in more than we spent. Though note our total in deposits was \$38, but with \$13 in expenses, we came out ahead. Balance as of June 1 includes \$1695.42 in checking and \$214.82 in savings, for a total of \$1,910.24. Note that since the last statement, we had a few more transactions, including \$132 for storage and \$1425 to IV Data for rent, though we had a deposit of \$1400 from donations Melissa collected to cover rent.
 - Facebook fundraiser. Melissa set up a [fb fundraiser](#) and it is now up to \$770 of the \$2000 goal.
 - Grants update (Ryan)
 - “Establishing the Arts at KCA!” grant (Ryan). Ryan submitted the grant to Carrico Foundation, mailing by the June 20 deadline. Also, he submitted the letter of agreement to Four Way Community Foundation, so they should be releasing funds to us soon.
 - Federal CSP grant (Ryan). Kaci has been working hard on this grant. We learned a lot last year from submitting to this grant and will be submitting early this year. Very few are selected, but we are hopeful.
 - Haines and Friends. Terry and Melissa will discuss what project they will be seeking funding for. Grants are for visual art projects. Submission window is June 30 to July 30.
 - Fiscal management. Ryan is working on developing a payroll plan.
 - Community and Culture

- Enrollment Update: Currently 20 total. 10 in 9th grade, 5 in 10th grade, and 5 in 11th grade, though we have several potential additions right now: one 9th grader, one 9th or 10th grader, 11th grader, and 2 more (grades TBD).
 - Kimiko reached out to Kate Pattison who indicated it will be up to the district on how flexible they will be with our minimum of 25 students, or how long we may have until we have to stay at or above that number.
 - Possible Paint-the-Walls student social. Our painting teacher Ariana has expressed interest in organizing a day before school opens where we welcome the students to come on out and maybe paint our walls (or large canvases if we can't paint the walls) and get to know each other.
- Facilities
 - Cottage Park update. We have moved into our new space! Melissa shared some of our ideas for how to section off the space for different classrooms, hangout spaces, and office areas.
 - Melissa will now be transitioning to focusing on the USDA food program. Kimiko will work with Melissa on the food plan and details.
- Governance & Compliance
 - Insurance update. We have insurance! Kaci met with Kristin Wick at Hart Insurance on Friday the 23rd, to finalize our insurance policy through AIN, the Alliance of Nonprofits for Insurance. Coverage is effective July 1 and meets all the required coverages of our contract with TRSD (though no optional vehicle coverages as of yet – we will likely add later). Down payment of 20% will be due around July 15 with 10%/month due for each of the next 8 months.
- Staff Report
 - Kaci is working on streamlining our registration process, including coordinating with Rob Saunders to get us trained on the Synrgy system (which keeps track of registration, attendance, etc.), and to organize our internal systems (with google docs temporarily, but she's working out longer-term processes).
 - We will start hosting summer office hours the week of July 10 through August 9. Ryan Tuesdays and Thursdays 2-4pm; Melissa Tuesdays 3-6pm; Kaci Wednesdays 12-4pm.
- Old Business
 - Review of contract status with Three Rivers. Kaci met with a team from TRSD on June 8 to finalize the contract. Kimiko signed on KCA's behalf and returned. Note that it was officially approved by the TRSD board on June 14, so we're officially official!
 - Fundraisers
 - Fundraiser Dinner at The Replay. It's tomorrow! Please come out if you can!
 - Fundraiser Gathering in Takilma. Date either August 12 or 19. Guest list. August 19 is probably better for most Board members, but there is a suggestion to check if a Sunday would work. Ryan will ask.
 - Cans for Kids. Next Cans for Kids fundraisers are scheduled for August 12 and September 16.

- Southern Oregon Guild event. SOG canceled their June board meeting, so Ryan was not able to check in on a possible event. He will reach out and report back on any plans.
 - T-shirt fundraiser. Our fundraiser at kcahighschool.threadless.com is up to \$25.35 in income from 15 shirts, so you should start to see them around town. Note there is currently a sale with decent discounts ending June 30 at 10am.
- New Business
 - New Board Members. We have two guests at the meeting who have expressed interest in joining the board. They shared about their experiences and interest. We would welcome both to join at this time. Amanda Selden-Dixon indicates she is leaning toward board membership though she would like to take some time to consider it. Angie Graves shared her experience with community resource navigation and expressed a strong interest in being a part of the KCA family. **Melissa motions that we extend board membership to Angie. Kimiko seconds. Motion passes.** Unanimous. Note that Angie is interested in working with the Community and Culture committee. Welcome, Angie!

Meeting adjourned at 6:44pm.

Upcoming Meetings

- 5pm Monday July 24, 2023. *Note new meeting date.*
- 5pm Monday August 28, 2023
- 5pm Monday September 25, 2023