



Kalmiopsis Community Arts High School
Organizational Board Meeting

Monday, October 30, 2023

Board members present: Ryan Forsythe (secretary), Lucy Becker and Emily Kelley (student representatives)

via Zoom: Kimiko Maglio (chairperson), Angie Graves, Terry Davis (treasurer),

Guest(s): Grace Hughes

Facilitator: Angie / Minutes: Ryan

Meeting called to order at 5:09 pm.

- Welcome and land acknowledgment.
- No additions to the agenda.
- Approval of minutes from October 2 meeting. Motion to approve by Angie. Seconded by Terry. Approved.
- Public comments. No public comments received.
- New Business
 - Welcome student board members! Ryan shared about the process in which the students announced candidacy, gave presentations, and voted. Ryan would like to introduce and welcome Lucy Becker and Emily Kelley, the two students who were selected as student representatives. Angie shared that students could holler if they need anything.
 - Introduction of all board members. The current board members introduced themselves to the students, sharing a little about themselves.
 - Additional board member vote. Grace Hughes was present and shared some of her background and interest in being a board member, particularly for our new student reps, who did not get to hear from Grace at the previous meeting. Angie then shared a description of the voting process for the new student members. Angie **motions that Grace Hughes join as a board member**. Kimiko seconds. No discussion. **Motion passes**. Unanimous.
- Reports
 - Financial Report (Ryan)
 - Expenses, income, checking/savings account balances.
 - Account balances as of October 29 include \$51,140.87 in savings and \$14,805.04 in checking for a total of \$65,945.91. Note that our October payroll was not deducted as of this time, so that will reduce the balance by about \$11,600. But also note that our October 31 Three Rivers payment has not been deposited yet, and so that will add to our balance.
 - As we created the budget, there were obviously a lot of variables. One thing that has helped is that we haven't incurred health insurance and retirement program costs yet. We budgeted more than \$5,500 per month for these costs. But to show how close we are with some things, we budgeted approx \$12,200/month for teacher leader payroll and this month looks to be at \$11,600. Also, our approved budget had us with a

cash position at the end of October of \$45,664 and we are well above that. So the good news is we remain in a strong financial position.

- Grants update/approval requests
 - Federal CSP grant. Ryan shared that Kaci has attended two Zoom training sessions to gain access to the CSP grant. There are two more training sessions and then we will be able to proceed with receiving the funds and requesting approval for any changes.
- Community and Culture
 - Enrollment Update. We are presently at 34 students, which is capacity. At present, we do not have a waitlist, so all students who want to be enrolled are able to be at the school.
 - Open House October 13 report-back. Emily shared that not a lot of people showed up, possibly due to many parents working, as well as a few other events going on around the same time. But the school looked great, with lots of art added to the walls.
 - Angie announced that there will be a Thanksgiving community meal, called Thankful Hearts, asking people to bring and share their own traditions, at Jubilee Park. Food will be served 12-3pm. Local businesses will be invited to share food, and there will be a caramel apple decorating station. Angie extends an invitation to the school, the students, and the community to come enjoy and/or help.
- Location/Facilities.
 - IVCDO space. No update.
- Governance & Compliance
 - No report.
- Staff Report
 - Previously we discussed adding an office position. Ryan shared that until we can access the CSP grant funding, we aren't ready to hire staff.
- Student Report
 - Lucy shared that the students love school lunches. On Mondays, we have meals delivered from area businesses like from Carlos. Other days, Melissa, Kaci, and Ryan bring or prepare the lunches. She also shared that everyone really likes Ryan's soups.
 - Emily shared one concern that students don't always get a grade back right away after assignments, so students may not always have a clear sense of their grades. She believes if students had a clearer sense of grades, it could help them be more directed. Emily suggested visiting other charter schools to see how they run their schools, and how they handle grades. Grace suggests students research what other schools are doing. Angie mentioned classroom zoom with other charter schools could be good.
- Old Business:
 - Fundraisers. With our CSP grant soon to be available, and also with our current healthy financial position, investing energy toward fundraisers has not been a priority for the teacher leaders.

- Developing our policy manual. At the moment, staff continue to be focused on day-to-day operations, and so we use Three Rivers policies as our default. But as our own school, we do want to have a KCA-specific policy manual. As we move forward in developing such a manual, Grace shared that she would be happy to be involved in the process.
- New Business:
 - Revisit our meeting schedule, with three new members. Does the last Monday of the month still work for Board members? The Board is in agreement that Monday evenings are still the best date/time.
 - Plan for next month to determine board member “end dates.” Ryan shared that board positions should be overlapping so they do not all end at the same time. Next month we can discuss which positions

Meeting adjourned at 5:55 pm.

Upcoming Meetings

- 5pm Monday November 27, 2023
- 5pm Monday December 18, 2023
- 5pm Monday January 29, 2024
- 5pm Monday, February 26, 2024