

Kalmiopsis Community Arts High School  
Organizational Board Meeting

Monday, December 18, 2023

Board members present: Ryan Forsythe (secretary), Terry Davis (treasurer), Lucy Becker and Emily Kelley (student representatives), Grace Hughes, Angie Graves, Amanda Selden-Dixon; via Zoom: Kimiko Maglio

Guest(s): Cody Zook

Facilitator: Terry / Minutes: Ryan

Meeting called to order at 5:00 pm.

- Welcome and land acknowledgment.
- Additions to the agenda?
  - Chairperson discussion to new business
  - Under financial, discussion about auditors
- Approval of minutes from November 27 meeting. Motion to approve by Amanda. Seconded by Grace. Approved.
- Public comments. No public comments received.
- Reports
  - Financial Report (Ryan)
    - Expenses, income, checking/savings account balances.
      - Account balances as of December 18 include \$93,140.87 in savings and \$26,353.97 in checking for a total of \$119,494.84. Ryan shared that we have now set up electronic transfer with Three Rivers School District for our school grant payments, so going forward, we no longer have to physically deposit a check.
      - Ryan shared a statement of activities for the current fiscal year, July 1 through today, showing where we have spent money this year. The largest category is salaries, with over \$38,000. \*\*\*
      - Potential auditor. Ryan has been working to pin down an auditor. He spoke with Roy Rogers of Pauly, Rogers, and Co. They do audits for many charter schools in Oregon. Based on our discussion, Roy sent KCA an agreement, which Ryan shared. Cost would be \$11,700, which would be covered by our CSP grant for just the first year. Ryan would like board approval to sign as our authorized representative. **Kimiko motions that we move forward with Pauly, Rogers, and Co. with Ryan as authorized representative. Grace seconds. Motion passes.**
    - Grants update/approval requests
      - Trailblazers Take it to the Court grant. The Portland Trailblazers have a foundation that provides grants to schools of up to \$10,000 for academic, art, athletic, and community projects. Deadline is January 14. Ryan requests board approval to submit a grant on behalf of KCA. **Terry motions that the Board authorize and support Ryan in moving**

**forward with a grant.** Amanda seconds. Emily mentioned basketball hoops and PE equipment could be good. **Motion passes.** Grace suggests the student representatives bring the question to the student body to ask what they might be interested in.

- Federal CSP grant. Last week Kaci submitted the revised Logic Model for the grant, and Ryan will be submitting the revised budget and budget narrative in the next day or two.

○ Community and Culture

- Enrollment Update. We are at max enrollment of 34 students. Currently there is no waitlist, so the need is met.
- The Southern Oregon Guild of Artists has reached out to us about putting together a show of student artwork at their gallery at the end of the year. It could include students learning about putting the show together. Terry shared that opportunities could be performance-based and not just a display of visual art. We will share with the students to get their input.

○ Location/Facilities.

- Melissa joined the meeting to discuss the potential of a new space, as discussed at the last meeting. Grace shared that the location is great, with room to grow. Melissa indicated that she talked to the owner/manager today and they are receiving other inquiries but they are interested in working with us if we would like to move forward with this opportunity, so it has now become time-sensitive, whether we continue moving forward with it. Grace noted that we do have limited options in the area, and asked if it was financially possible to make such a move. Melissa shared that she asked if she could tour the facility again, this time with her partner who has construction knowledge. It sounds like they would be able to hold off renting to someone else if we do want to move forward. Kimiko asked if they would be open to a longer commitment/lease and Melissa noted they would be. They are open to showing the facility to the Board and staff, possibly as soon as this week. Kimiko asked what is needed from the Board. Melissa suggested the Board expressing support for us moving forward with the possibility of this space for Fall 2024. **Terry motions that the Board authorize Melissa to move forward with pursuing this facility for the school.** Grace seconds. The goal is that Melissa schedule a meeting this week but let everyone know the time so Board members can be part of the tour if they are available. Melissa also spent some time describing the facility layout and the space potential. **Motion passes.**
- Melissa shared that we talked to IVCDO about using part of their space and have come to an agreement. IVCDO will charge us at a small hourly rate (billed monthly), but we will have access to the facility for when our students need a quiet space to be online (supervised by one of our staff).

○ Staff Report

- Conferences Report-Back.
  - Kaci attended the annual social studies conference in Nashville a few weeks ago. It's the biggest gathering of social studies teachers each year,

so there were thousands of teachers and hundreds of informative sessions. She had a chance to share some of her experience with the staff.

- Ryan attended the annual Oregon Charter School conference a few weeks ago. He made many good connections and learned a lot specific to charter schools in Oregon. One session he attended was geared toward helping charter school boards and he talked quite a bit with the presenter after. She expressed interest in working with our board, offering her consulting services. If the board is interested, Ryan can be in touch with her.
- Student Report
  - Lucy shared that tomorrow the school will be having a holiday party, including a white elephant gift exchange. Then on Thursday, we're having our first "Wizard Day," where we will all dress as wizards and do wizardly things, such as find staffs.
  - Emily shared about the Hatfield Futures Project, which local community activist Elliot Feenstra is organizing statewide. Four of our students were selected to be a part, including Emily. The KCA team will be the only team from Southern Oregon and will be bringing/discussing their ideas of issues impacting youth today. Emily shared some of the ideas she expressed in her own application. Congratulations to our Hatfield team of Emily, Sage, Jazmine, and Mae!
  - Lucy shared her experience as part of the online tutoring program the school is developing, as discussed at the last meeting. She has found it to be valuable.
- Old Business:
  - Suggestion for a combined Board/Staff mtg, for Board to better understand staff needs. Ryan inquired if it would make sense for this to be at a future Board meeting. Kimiko suggests Board members joining a staff meeting would be preferable to staff members joining a Board meeting, which would have additional items on the agenda and it would be best to be able to focus. The board decided on a special meeting on Friday, January 19 from 1:30-4:30pm (with 1:30-2pm for socializing and settling in).
- New Business:
  - March Board meeting. Because the March 25 meeting would be over Spring Break, and some directors may be traveling during the week off, Ryan requests we reschedule. Suggestion is March 18 or April 1, though note if we move to March 18, it would be 3 weeks after Feb meeting and 6 weeks before April. But April 1, would be closer to "the middle": 5 weeks after Feb (but that includes 1 week off for Spring break); and 4 weeks before April meeting). This date works for everyone. March board meeting now scheduled for Monday, April 1, 5pm.
  - Chairperson discussion. Kimiko previously expressed interest in having a co-chair for the board to work with her. Particularly given our non-hierarchical structure, she notes it could be a nice structure for us to have two co-chairs for the Board. Terry shared interest in serving as a co-chair. He notes that it's important to have good communication, and he feels stepping up would involve understanding the needs of the school better, so he can support the school and staff. He can commit to being responsive, even if it takes more effort and time. Kimiko shared that she is always available for text or email and Terry

shared that he would be committed to the communication too. Kimiko suggests voting at the next meeting, to give an opportunity to everyone to provide feedback. Kimiko also reminded us that if Terry becomes co-chairperson, we may need to find a new treasurer.

- Adding a Board member. Cody Zook expressed interest in joining the board. He shared that he has been part of the community for over 50 years, was educated here, his kids were educated here, and he wants to help our school. **Amanda motions that we vote in Cody Zook as our newest member.. Lucy seconds. Motion passes.** Congratulations, Cody! And thank you for offering us your support.

Meeting adjourned at 6:30pm.

#### Upcoming Meetings

- 5pm Monday January 29, 2024
- 5pm Monday, February 26, 2024
- 5pm Monday, April 1, 2024