

Kalmiopsis Community Arts High School
Organizational Board Meeting

Monday, June 3, 2024

Board members present: Ryan Forsythe (secretary), Terry Davis (chairperson), Grace Hughes (treasurer), Cody Zook, Mindy King; Via Zoom: Angie Graves

Excused Absence: Amanda Selden-Dixon, Lucy Becker, Emily Kelley

Guests: None

Facilitator: Terry / Minutes: Ryan

Meeting called to order at 5:07pm.

- Welcome and land acknowledgment.
- No additions to the agenda. Mindy motions to approve the agenda as written. Grace seconds. Motion passes. Unanimous.
- Approval of minutes from April 29 meeting. Cody motions to approve minutes. Seconded by Mindy. Approved. Unanimous.
- Public comments. No public comments received.
- Reports
 - Financial Report - Ryan
 - Ryan shared a financial report indicating that our bank account totals as of June 3 include \$78,148.83 in checking and \$14,376.33 in savings for a total of \$92,525.16. Note that we will not receive a payment from Three Rivers until mid-July. On top of that, for June we will be paying rent on both the current space and our future space (just for one month). And we will have expenses related to renovation of our new space. But Ryan believes we are in a solid financial position to be able to cover cash needs through summer, particularly given we should receive our first CSP grant reimbursement in early summer.
 - Ryan shared a Statement of Activity for April and another for May. Highest expenditure each month is salaries. For April we spent approximately \$100 more than we took in. For May, we spent approx \$4600 more than income. Almost all of this is due to costs we are paying for upfront that we will be reimbursed for later by the CSP grant. For example, we had \$1890 in tutoring costs in May and that will be fully reimbursed. We also had additional payroll costs that will be reimbursed later. Still, it's concerning when we spend a bit more than we take in, so it's worth continually monitoring our cash flow.
 - Grant Report
 - CSP grant. Good news! We think we have solved our issue with our SAMS.gov registration. We are now able to submit a route payment request for release of some of the CSP grant funds. Ryan submitted a request for approx \$39,255.62. The request was approved by our liaison, which allows us to now officially submit the request.

- Four Way Community Foundation. Earlier this month, Kate Dwyer called Ryan with the great news that KCA has been awarded an \$8,000 grant to help with our facility renovation of the new space. This is our third Four Way CF grant in three years. Ryan wants to acknowledge their support for KCA. Thank you, Four Way!
 - Ford Family Foundation. Ryan is finalizing a grant request to Ford Family Foundation. He hopes to submit in the next 24 hours. This will be for additional support/funding for the facility renovation project.
- Community and Culture
 - Enrollment update. We are finishing the year with 32 students. For next year, we have 38 presently enrolled: 3 for 9th grade, 16 sophomores, 11 juniors, and 8 seniors. We also have one sophomore on a waitlist. We will be advertising in the Takilma Common Ground, and we hope to table at the Farmers Market during summer as well.
 - IVCDO Awards. Ryan shared the exciting news that this past Wednesday, at the Neighborhood Block Party put on by IVCDO, KCA received the “Organization of the Year” award. Most of the Teacher Leaders, a few students, and one Board member were on hand to accept (with an additional Board member in the audience taking video). Ariana Jurisic who taught our fall intensive also received an award, the Good Neighbor award. It was a really nice event and functioned something like an open house for KCA, as we had numerous individuals and families stop in and learn about the school.
- Location / Facilities
 - Regarding our new space, Ryan noted that previously the Board gave Melissa permission to serve as our project manager and make purchases and negotiate. Ryan noted that it’s still very important for the Board to review things like our lease and who our builder is.
 - Lease. Ryan sent the lease to the Board last week, to review before the meeting. The board shared support for the lease for our new space. Cody motions that the board approve the lease. Mindy seconded. Motion passes. Unanimous.
 - Grace shared about the move day a few weeks back, in which they moved so much stuff out of our future space. Cody says it was tens of thousands of pounds of stuff. Everyone worked well together, pitching in to volunteer time to
 - Regarding our builder, Ryan noted the importance of acknowledging a potential conflict of interest, due to his relationship with one of our staff. Grace shared that he has past experience with him as a builder and he is a great builder and extremely reliable. Cody also noted that the builder is a longtime local with a lot of experience and a strong reputation. Mindy motions that we acknowledge the potential conflict of interest, but that the Board express their full support for moving forward with our builder. Grace seconds. Motion passes. Unanimous.
- Student Report - Student Reps

- Both Student Representatives are at the class intensive/overnight at Chinquapin campground. Ryan shared a little about the Spring intensive for the students, which focused on outdoor experiential education. During the first week, the students were at Frog Farm as part of the Earth Scouts program. They learned about biochar with Kelpie Wilson, goat care with Deb Lucas, and much more. The second week is centered at Chinquapin campground for 4 days and 3 nights and features nature hikes, nature illustration, and more.
 - Staff Report
 - Report-back. Kaci, Melissa, and Lucy were present at the Three Rivers School District Board Meeting on May 15. They provided an annual report of the year at KCA. The information was similar to the presentation Kaci shared at our annual meeting, but Ryan shared with the Board a print version of the PowerPoint presentation that Kaci put together. The presentation is also available to view on the Three Rivers board youtube page. [Starting around 2hour 33min at https://www.youtube.com/watch?v=_9j-dQ86H-A]. It was well-received with Board member Jennifer Johnstun afterward commenting that it was exciting to hear about our wonderful first year and congratulating us on the year.
 - The Board went into a closed session for a personnel discussion regarding a performance review.
- Old Business:
 - Vote on revised 2024-25 budget. Ryan re-presented the budget that was approved last month. He noted that after submitting the budget to Lisa Cross at Three Rivers School District, she had a few questions. Ryan made adjustments and clarifications in the budget. The primary change is how salaries and tax withdrawals are coded/counted. Cody motioned that we accept the revised budget as written. Mindy seconded. Motion passes. Unanimous.
- New Business:
 - Discussion of Board meeting dates. Ryan shared that for half the months, the last Monday of the month proves difficult for meetings: Start of school year at end of August, around Halloween in October, Thanksgiving weekend in Nov, December holidays, Spring Break, and Memorial Day. He suggests the first Monday of each month may be more ideal, with perhaps only New Years and Labor Day to work around. In fact, Ryan checked and noted that we moved meetings to first Mondays six times over the past 13 months or so. Cody motions that we move our meetings to the first Mondays of months. Grace seconds. Approved. Unanimous.

Meeting adjourned at 5:58pm.

Upcoming Meetings

- 5pm Monday, July 1, 2024 at new school!
- 5pm Monday August 5, 2024

* = denotes meeting held on a different Monday this month due to holidays or school schedules