

Kalmiopsis Community Arts High School
Organizational Board Meeting

Monday, September 9, 2024

Board members present: Terry Davis (chairperson), Grace Hughes (treasurer), Ryan Forsythe (secretary), Cody Zook, Mindy King, Lucy Becker (student representative),
Via Zoom: Angie Graves, Cody Zook
Excused Absence: Amanda Selden-Dixon
Absent: Emily Kelley (student representative)

Facilitator: Terry / Minutes: Ryan

Meeting called to order at 5:21 pm.

- Welcome and land acknowledgment.
- Additions to agenda. Angie requests to add time to speak during Community and Culture regarding Thankful Hearts meal. **Mindy motions to approve the agenda as amended. Lucy seconds. Motion passes. Unanimous.**
- Approval of minutes from meeting. **Grace motions to approve August 5 minutes. Seconded by Mindy. Approved. Unanimous. Terry motions to approve August 12 minutes. Seconded by Lucy. Approved. Unanimous. Mindy motions to approve August 23 minutes. Seconded by Grace. Approved. Unanimous.**
- Public comments. No comments received.
- Reports
 - Financial Report - Ryan
 - Ryan reported on our account balances. He shared that our bank account totals as of today, September 9, include \$24,704.40 in savings and \$113,151.82 in checking, for a total of \$137,857.22. Income \$41,708.32 payment from Three Rivers.
 - Ryan shared that with our renovation and with teachers preparing for the school year, August was by far our busiest month for purchases, with 2-3 times the normal receipts. As such, he has not completed reconciling all the August receipts as of yet, so he did not have a Statement of Activity for August. He did share a Statement of Activity for July, noting that in early August instead of a July statement, he had shared the statement for the full fiscal year ending June 30, so this allows us to view the July statement. Highlights of the July statement include a double payment from Three Rivers (there is no June payment) and also the initial payments from our CSP grant, totaling more than \$80,000.
 - Grant Report
 - No update on existing CSP grant and no plans to apply for new grants anytime within the next few weeks or month.
 - Ryan shared that according to our financial policies, the Board must approve in advance by simple majority all expenditures over \$2,000 other than line items in the budget approved by the Board. Ryan noted that previously the board had approved the CSP grant request, which had its own budget, but that it has not been incorporated into the overall

school budget. Ryan requested direction from the board on whether to revise the budget to include the new funding income and expenses, or to maintain the grant budget as a separate document. Grace shared that it seemed like it could be an overwhelming amount of work to incorporate the grant budget into the school budget and maybe should not be Ryan's priority at the moment.

- The consensus from the board is that the board should approve the grant budget and included line items at next meeting. Ryan will send out the grant budget prior to the next meeting, for board members to review the specific line items. The board will then discuss at the next meeting and determine if the board would like to approve all line items in the full grant budget or make any suggested changes. Additionally, Ryan will determine how much work is necessary to incorporate the grant budget into the school budget and he will do so if he can prior to the October meeting. If so, the board will then vote on accepting the revised budget.

- Community and Culture

- Enrollment update. Ryan shared that enrollment has had numerous ups and downs since the start of school. On day one, we had 44 enrolled though 2 never showed (that was expected) so really 42. But then we had 4 more enroll for day 2, and 3 more enroll by the end of the week, bringing us to 49. But then 3 did decide to not continue, so back to 46. During week 2, we had a few more ups and downs and so we're currently at 47 students plus one who has yet to show and so will be dropped on Wednesday (after 10 days)
- Terry inquired about how the first few weeks went. Ryan and Lucy shared positive details of student
- Angie wanted to check in about the Thankful Hearts meal on Thanksgiving day. She would love to see a presence of KCA students being involved. Angie would be willing to come into the school to talk at a community class meeting. She would like to heavily promote the event.
- Community Connections.
 - Ryan shared about the great connection during the fall intensive, when Earth Scouts! supported the school by offering a cob building workshop with Jenn Fogler.
 - Lucy shared that there has been discussion about the upcoming Art Walk and maybe having the school open to the community to come in and walk through. The Art Walk occurs Friday, Sept 13, from 5-8pm. Lucy will talk with Melissa and Kaci, and someone will reach out to Amy Lusson with our plans. Grace has offered to assist.

- Location / Facilities

- Facility update. Ryan shared that we have a new school! It's been pretty amazing to be in a space that's 4 times the size with 6 times the number of toilets. Students and staff seem happy with our new location, though Ryan shared that the sound is not great in many rooms.

- Terry offered a suggestion to add sound baffling in the school, like they did at Dome School.
 - Financial update for facility renovations. Ryan shared that we went over budget, by roughly \$8000. Grace noted that that is how renovations generally go, and not far off for an \$80,000 project. Grace asked if the costs will be part of the August statement of activities and Ryan noted that the costs would be included. Yes. Ryan asked if the board had any direction or spending limits for Melissa and Ryan as they finalize the project.. Mindy shared that we all expected it to go over budget and she did not want to put any more hurdles. Cody, Grace, and Lucy agreed with Mindy.
- Student Report - Student Reps
 - Lucy shared that the Fall intensives were fun, with visual art, culinary arts, and cob building. She has sensed that there hasn't been a lot of merging/connecting between the groups of last year's students with the new students, but she says everyone has been friendly.
 - Lucy has one request for light covers because a lot of the light throughout the building is too bright for students.
- Staff Report
 - Classes and Adjunct Faculty. Ryan shared that this term, we have a healthy contingent of adjunct faculty who have stepped up to help fill out our classes. The adjunct are teachers who come in to teach 1 or 2 semester classes. We have Padma Hawkins teaching Spanish, Michael Franklin teaching the Poetic Voice, Clayton Carlile teaching Modern Music, Christie Fairchild teaching Plant Science, Ariana Jurisic teaching Visual Arts, and Caleb Reemer teaching Culinary Arts.
 - Contracts. Ryan shared that he has created contracts for our six adjunct faculty. He shared the contracts so board members could review. He also offered a summary of the contracts. He then noted that according to our Bylaws, "all contracts for KCA shall be under the supervision of the Board. Except as otherwise provided by law, the Board may authorize any officers or agents to execute and deliver any contract or other instrument in the name of and on behalf of KCA, and this authority may be general or confined to specific instances." Ryan asked if the board would prefer to approve each new contract as each new adjunct faculty is hired, or have a more general approval. Mindy suggests the board could approve a general contract template that teacher leaders could use and they would not have to come back to the board to get individual contracts approved. The board agreed this would be best. **Mindy motions that the board approve the form contract as a template. Angie seconds. Motion passes. Unanimous.**
- Old Business:
 - Second look at Restorative Justice policy. Tabled.
 - Low enrollment policy. Ryan noted that at our August 23 special session, the board came to consensus that to help combat low enrollment, we should allow up to 4 more in any one grade, as long as it keeps us under the max enrollment of 64. Ryan inquired if the

Board was prepared to formalize this as an official policy, or if there were any issues to be worked out or further discussed. Ryan further summarized the discussion from August 23: The idea was that KCA will hold space open for up to 16 students per grade until the week before school starts. This will allow ample time for families to demonstrate interest and sign up. However, if we reach 7 days before the first day of school and openings remain in any one grade while there is a waitlist in another, KCA can begin admitting students from the waitlist, provided that we limit additional students to no more than 4 per grade. **Grace motions to approve the policy allowing up to 4 more in one grade if we have space 7 days before the start of school. Mindy seconds. No discussion. Motion passes. Unanimous.**

- New Business:
 - Angie shared that if Teacher Leaders are not prepared for an Open House this Friday for Art Walk, it's possible that Journey Home could be an option for displaying student artwork, particularly as it is on the main street. Lucy will consult with Teacher Leaders and reach out to Angie or Michael Franklin if that may be a viable option.

Meeting adjourned at 6:37pm.

Upcoming Meetings

- 5pm Monday, October 7, 2024
- 5pm Monday, November 4, 2024

* = denotes meeting held on a different Monday this month (other than 1st Monday) due to holidays or school schedules