

Kalmiopsis Community Arts High School
Organizational Board Meeting

Monday, January 13, 2025

Board members present: Terry Davis (chairperson), Grace Hughes (treasurer), Ryan Forsythe (secretary), Whitman Franklin (student representative), Kava Rose (student representative), Cody Zook, Mindy King, Angie Graves

Excused Absence: Amanda Selden-Dixon

Facilitator: Terry / Minutes: Ryan

Meeting called to order at 4:31 pm.

- Welcome and land acknowledgment.
- Additions to agenda. Kaci requests we table until the next meeting the policy she hoped to present today under new business. Angie would like to speak during student section. **Mindy motions to approve the agenda as amended. Whitman seconds. Motion passes. Unanimous.**
- Approval of minutes from December 12 meeting. **Cody motions to approve December 12 minutes as amended. Seconded by Mindy. Minutes approved. Vote unanimous.**
- Public comments. No comments received.
- Reports
 - Financial Report - Ryan
 - Ryan reported on our account balances. He shared that our bank account totals as of January 12 include \$136,164.12 in savings and \$30,715.62 in checking, for a total of \$166,879.74.
 - Ryan shared a Statement of Activity for November. Due to being on vacation Dec 30 through Jan 12, he did not have time to reconcile December transactions before the meeting. He plans to share both December statement at our next meeting.
 - Update on KCA's first audit. Ryan shared that the audit process is nearing the end. As expected, given this is our first audit ever, they outlined some material weaknesses and deficiencies that we will need to address. Ryan shared the draft report with the directors. He read language from the draft report indicating that a management letter will need to be written addressing any identified weaknesses or deficiencies. One example of something to address is our use of debit cards instead of credit cards. Cody shared that supporting credit card companies may go against our values. Angie asked if there were any repercussions if we keep using debit cards. Ryan noted that he hasn't gone through this process before, so he's unsure of what the results could mean. He stated that while we aren't supposed to have red flags per our contract, it isn't likely that we would not be renewed over our use of debit cards. We agreed to schedule a special meeting to discuss our official response once we receive the final audit report.
 - Grant Update
 - Approval request - Trailblazers Take it to the Court. Melissa and Taryn would like Board approval to pursue this grant. It offers up to \$10,000

for arts, athletics, or more. **Grace motions that the Board approve Melissa and/or Taryn applying for a Trailblazers Take it to the Court grant for up to \$10,000 for PE or other needed class supplies. Mindy seconds. Motion passes. Vote unanimous.**

- Community and Culture
 - Enrollment update. Ryan shared that we are presently at our capacity of 56, with 11 in 9th grade, 21 in 10th grade, 14 in 11th grade, and 10 in 12th grade. We did have one student recently unenroll, and so have one new student, a 9th grader, who started today. With that, our waitlist is currently at 7 students.
 - Community Connections.
 - This week we are continuing our connections with Frog Farm/Spiral Living Center/Earth Scouts, as part of our Winter Intensive period.
- Location / Facilities
 - Facility update. Mindy shared the good news that the new exterior doors are finally on site and available to be installed.
- Student Report
 - Whitman and Kava shared that with school out for several weeks, they have not heard things from students.
 - Angie shared that she is finishing up class work at RCC, and asked the students if they think KCA students would be interested in having her textbooks. The students agreed it would be good to have the books.
 - Angie also shared that there is a new licensed social worker/therapist doing work in the IV, not connected to Options. She shared her business card, in case students need someone to talk to.
- Staff Report
 - Ryan shared that we have hired a new cleaner. Taryn is working with her and says she is super professional and doing a great job.
- Old Business:
 - Hiring Committee Update. Mindy shared that the hiring committee has met. The job is live on several websites including indeed and handshake, as well as in the *IV News* and the *Courier* of Grants Pass. We have received several resumes, but none were certified teachers. At least one person felt the description was not clear that a certification was necessary. There are also a few career fairs coming up that we may participate in.
 - Cell phone policy (Second reading). Tabled until the next meeting.
- New Business:
 - Student Special Circumstances Leave Policy (tentative title). Kaci asked that we table this discussion, but Ryan still wanted to shared some of the background of the idea we have for a policy. He noted that in regular public schools, if students get sick and miss 10 days then are un-enrolled, but then they can re-enroll. But with a charter school that has a waitlist, if the student is unenrolled for missing 10 days, and the school moves to the next person on the waitlist, that student can not return as their place has been filled. We would like to discuss forming a policy that may better assist such students at KCA. Angie asked if any disability laws could be reviewed to support the student. We will review and discuss further at a future meeting.

- CONFIDENTIAL - CLOSED SESSION - Meeting to discuss personnel issues. Minutes will not be made public.

Meeting adjourned at 5:31pm.

Upcoming Meetings

- 4:30pm Monday, February 3, 2025
- 4:30pm Monday, March 3, 2025
- 4:30pm Monday, April 7, 2025

* = denotes meeting held on a different Monday this month (other than 1st Monday) due to holidays or school schedules.