

Kalmiopsis Community Arts High School  
Organizational Board Meeting

August 4th, 2025

Board members present: Cody Zook (treasurer), Mindy King (secretary), Taryn Roberson (staff representative), Amanda Selden-Dixon, Whitman Franklin (Student rep via zoom)

Absent: Grace Hughes (chairperson) Kava Rose (student representative)

Teacher Leaders: Ryan Forsythe, Melissa DeNardo, Kaci Elder and Sara Kinstler (via zoom)

Facilitator: Cody / Minutes: Mindy

Meeting called to order at 4:45pm.

- Welcome and land acknowledgment.
- Additions to agenda. Mindy pointed out some late additions and Taryn added a discussion about internet providers under Facilities. **Mindy motions to approve the agenda. Cody seconds. Motion passes. Unanimous.**
- Approval of minutes from June 30th meeting. **Amanda motions to approve June 30th minutes. Seconded by Cody. Minutes approved. Vote passes unanimous.**
- Public comments. No comments received.
- Board discussed Angie Graves' need to take a medical leave from the board. Mindy expressed that we have always had patience with our board members in the past and Angie's medical situation is fairly known to all of us and is in favor of allowing a leave. **Amanda motions to approve, Cody seconds motion passes Unanimous.** Board discussed two possible new members, Sally Clement who has decades of experience in education and grant writing experience and Kelly Demuth who is the parent of a junior here at KCA who has been here since Freshman year. Cody will invite Sally to attend our next meeting and Mindy will invite Kelly.
- Reports
  - Financial Report
    - Account balances. Ryan reported on our account balances. He shared that our bank account totals as of today included \$14,362.59 in checking and \$216,172.34 in savings for a total of \$230,534.93.
    - Statement of activity for June shared and reviewed. Ryan noted that June shows a negative income due to not receiving a payment from TRSD in June.
    - Ryan shared that the Health Care costs from the budget do not cover the children of the staff but just staff themselves. There is now a staff member who is needing to have coverage for their child. Ryan suggested that we approve in this case but that we also have a longer conversation about what our limits are, what the issues and costs are. **Cody motions to**

**approve adding children to our health plans, Terry seconds. Vote passes in favor unanimously.**

- Grant updates:
  - Ryan and Kaci are working on revising the CSP grant to free up some funds that had previously been earmarked for buses.
  - Kaci shared that she is waiting for funds to be released on our Title 1 grants for the counselor and once we have confirmation of those funds before we start looking for that counselor.
  - Kaci shared that last year we received money from Stronger Connections for the security cameras, we received the funds, cameras are here and that grant is wrapping up.
- Audit Report
  - Ryan shared the audit report that he emailed to the board members, a couple exit comment and encouraged the board to consider a Financial Committee that would review things like this. Mindy will add to the agenda for next meeting
- Community and Culture
  - Enrollment
    - We are at full capacity for next year! 64 students with 46 of them returning students! Freshman-11 Sophomores-16 Juniors- 19 Senior- 18 (4 5th year seniors) Wait list: 1 sophomore 4 juniors and 4 seniors.
  - Project Youth + contract
    - Ryan and Kaci discussed with the Project Youth + team about increasing the amount of options available to our students. Jan Taylor is our person there and is aware of our goals and is willing to work with us instead of pigeonholeing us into one of their programs. Ryan noted that the program is covered by Integrated System grant money. **Mindy motioned to approve the contract, Cody seconds, vote passes unanimous.**
  - Oregon Career and Information System
    - Online program that Jan Taylor can guide students through in our college prep class. Kaci reviewed the fees for the license and Cody felt that since the total cost is so low (under \$1000 so board approval not required) the board did not need to vote on the contract/licensure. Consensus agreed.
  - Community Connections
    - Cody shared that August Art Walk has been canceled due to terribly low attendance.
- Facility

- Melissa asked Cody to make a new map with the complete renovations.
  - Melissa shared the edited proposal from Rocky for the painting that was not quoted in the original bid. She noted that the work has already been done. **Mindy motions to approve the updated bid, Amanda seconded Passes unanimous.**
  - Discussion was had about a work party to get the renovation and school back in shape. We will plan on a work party here next Friday August 15th at 10:30
  - Internet Service providers - Taryn shared that the internet we have now only costs about \$100/month through IV Data but its just home internet. They have talked to Ziply and Spectrum. Ziply says that we hae the infrastructure, Spectrum says we need infrastructure. Ziply has some extra funding that could be accessed, potentially through the district. Board discussed pros and cons of going through the district vs going solo. Ryan suggested checking in with our other local charter schools (Woodland for example) about who they use and whether they are using the district. Cody feels that Ziply is a better option due to timeliness. Taryn is going to contact the other schools, try to contact the district and will move forward with Ziply if those fall through, we will potentially be able to have a vote on the contract on Friday the 15th at our work party.
- Student Report:
  - Students are excited to come back to school.
  - Succession plan for student representatives who graduate, Kava has been asked to lead a conversation in the fall with the student body.
- Staff Report
  - Taryn shared that we have 11 interviews for the Food Service Position, a lot of them look really qualified and promising.
  - Renovations are complete, Ryan and Kaci are back from Vietnam
- New Business
  - Rusk Ranch Nature Center has been connected to KCA since we initially started planning the school, originally intended to be our location. One of the tax lots at the Ranch is a field that was supposed to be used by a local soccer league that has never actually used it and it was then offered to us which wasn't doable at that time. They have invited us to still use those 4 acres in exchange for paying for the property tax which is about \$1000/year. We started taking kids this past year and have all the freedom to use it how we would like, build a classroom, greenhouse, outdoor education, whatever. Kaci would like to ask if she could go and put together a contract with Patty at Rusk Ranch. Taryn pointed out that we have a class in the fall that could be homed there and discussion was had about bus costs,

other ideas about using that space. Terry shared that it seems like a great possibility for us to get a place we could potentially build a school on without having to buy the property. **Cody motioned to approve discussion and contract writing (not signing) with Rusk, Terry seconds, vote passes unanimous.**

- August Artwalk is cancelled so no need to discuss plans to represent KCA there.
- Student Handbook - Taryn requested that if the board has had a chance to read the handbook, have any questions, or are ready to approve. **Mindy motions to approve the student handbook, Amanda seconds, vote passes unanimous.**

Meeting adjourned at 6:10

#### Upcoming Meetings

- August meeting: 4:30pm Monday August 4, 2025
- Septembert meeting: 4:30pm Monday September 8, 2025\*

\* = denotes meeting held on a different Monday this month (other than 1st Monday) due to holidays or school schedules.