

Kalmiopsis Community Arts High School
Organizational Board Meeting

ANNUAL MEETING Monday, April 28, 2025

Board members present: Terry Davis (chairperson), Grace Hughes (treasurer), Ryan Forsythe (secretary), Kava Rose (student representative), Cody Zook, Amanda Selden-Dixon, Angie Graves

Absent: Whitman Franklin (student representative)

Excused Absence: None

Teacher Leaders: Kaci Elder, Taryn Roberson, Melissa DeNardo

Guests: Mindy King

Facilitator: Terry / Minutes: Ryan

Meeting called to order 5:03pm.

- Welcome and land acknowledgment.
- Additions to agenda. Kava **motions to approve the agenda as amended. Cody seconds. Motion passes. Unanimous.**
- Approval of minutes from April 7 meeting. Angie **motions to approve April 7 minutes. Seconded by Amanda. Minutes approved. Unanimous.**
- Public comments. No comments received.
- Overview of Board
 - Introduction of current board members and any prospective members. Members introduced themselves and shared their roles in the community and/or their connection to KCA.
 - The Board experience - Terry. Terry shared his experience on the board and the importance of the organization thriving.
 - Board responsibilities - Ryan shared some of the key responsibilities of board officers (some information came from a presentation Kate Dwyer, ED of Four Way Community Foundation gave last year). Kaci added additional responsibilities. Taryn shared suggestions regarding responding to public comments.
 - Board election - Ballots passed to members for voting (*if needed*). No one expressed interest in joining the board, so no need for an election this year. Kaci passed out the Bylaws and also shared about the resources available from the Oregon School Boards Association.
- Annual Reports / Presentations / Information:
 - Board Goals for the next year. Grace shared a goal of fundraising for the board. She asked Board members to reflect on how they could initiate more fundraising, by the next school year. She also suggested Board members could engage more with the school, such as helping with Cans For Kids and other events. The goal is

to level up engagement and fundraising. Kava shared that students feel separated from the Board and she'd like to see more fundraising go toward art supplies. Angie suggested Board members coming to a community class and having a discussion with students (tentative plan is May 19). Melissa invited Board members to the art show on May 22. Taryn mentioned a possible Field Day. Kaci mentioned Prom on May 9. Graduation is June 6. Taryn suggested help with set-up and clean-up for events. Kaci invited Board members to join us for lunch.

- Student experience of KCA. Kava shared that it's been a great year, with ups and downs, writing policies. Students have overcome the bumps. She has heard many people say that they feel better since coming to the school. Kava shared a little of her own experience transitioning through different schools. She mentioned things students really enjoy: going to the park in different classes, field trips, community class speakers.
- Parent Experience of KCA. Angie shared a little of what she heard from some parents. She read a statement from one parent who expressed appreciation for the school, after seeing the change it caused in her daughter.
- Staff Report. Melissa shared 10 highlighted moments, particularly regarding community engagement, including the Fall intensive cobb building at the Frog Farm; students trying out the mini golf at Rusk Ranch in the rain; the winter intensive with Earth Scouts; a cooking class with The Replay; our Whirlwind Theatre Festival, with donations from IVBS; creating a Free Lending Library at E. River St Gardens; a unit with copper artist Ruth Wendover; Project Youth+; Queer Straight Alliance going to SOU for a conference; and several more. Kaci asked Board members to reach out to her if they want to be back-up chaperones for Oregon Shakespeare.
- Facilities Report - Update on planned expansion of facilities. Melissa shared that we have been approved to add more space in our building. Melissa has posted on the Oregon Bid Network, so we hope to get responses soon. She would like to get the work started June 1.
- Financial Report
 - Account balances. Ryan reported on our account balances. He shared that our bank account totals as of April 28 included \$54,902.87 in checking and \$216,172.34 in savings for a total of \$270,902.87. He noted that much of that is CSP Funds that we have received but have not expended as of yet.
 - Statement of activity for March 2025. Ryan Shared a Statement of Activity for March.
 - Purchase Request - Fireproof file cabinet. Ryan requested approval to spend up to \$6000 on a fireproof file cabinet. Grace motions that we approve this request. Cody seconds. Motion passes. Unanimous.

- 2025-26 Audit contract. Ryan shared that our auditors have reached out with an engagement letter to start the process for the next fiscal year. Notably, the price is a considerable increase over last year. Ryan requested approval. Angie motions that we sign. Grace seconds. Motion passes. Unanimous.
- Old Business:
 - 2025-26 Calendar was approved at the March meeting with minor edits. The Teacher Leaders shared the final edited version. Grace suggested since it was approved with minor edits, we could move forward without approving here. Kaci shared that we will be adding some additional informal description of events and activities to the back side.
 - Grace asked when our next Cans For Kids fundraising will be. Kaci shared it will be Saturday, October 25.
- New Business:
 - Grant Request - Southern Oregon Guild application to Oregon Arts Commission. Ryan shared that artist Mark Baier and the Guild would like to write a grant on behalf of the Guild, to support KCA students creating a small art vending machine. Grace motions that we write a letter of support for this grant. Cody seconds. Motion passes. Unanimous.
 - Open Campus policy - Whitman. Whitman not present, so tabled.
 - Roster Policy re: 5th year seniors. Ryan shared that KCA has a limit of 16 students per class. However, when there will be 5th year seniors who only need 1 semester to complete their time at KCA, then we would allow the senior class to rise by that number, knowing that when they finish at the semester, they would be replaced by students in classes where there are not yet 16 students (likely freshmen and sophomores). Kava motions that we allow the senior class to rise by the number of seniors who need one additional semester to graduate. Grace seconds. Motion passes. Unanimous.
 - Announcement of Board Election Results (if needed)
 - Resignation of Ryan Forsythe as Staff Representative.
 - Appointment of Taryn Roberson as Staff Representative. Taryn shared that she is excited to be annoying in all the best ways.

Meeting adjourned at 6:19pm.

Upcoming Meetings

- June meeting: 4:30pm Monday, June 9, 2025 *
- July meeting: 4:30pm Monday, June 30, 2025 *
- No meeting in July

* = denotes meeting held on a different Monday this month (other than 1st Monday) due to holidays or school schedules.