

Kalmiopsis Community Arts High School
Organizational Board Meetingmm

February 2nd, 2026

Board members present: Mindy King (secretary), Kelly Costin (treasurer), Taryn Roberson (staff representative), Drake Peters (student representative), Lucy Becker (student representative), Amanda Selden-Dixon, Terry Davis, Sally Clements

Excused Absence: Grace Hughes (chairperson)

Teacher Leaders: Ryan Forsythe, Kaci Elder, Sara Kinstler

Community Teachers: Shannon

Facilitator: Drake Peters and Lucy Becker / Minutes: Mindy King

Meeting called to order at 4:34pm.

- Welcome and land acknowledgment.
- Additions to agenda. Mindy would like to move the Scholarship Review Committee to before the reports so Sara can get home to her sick child. Mindy also noted that the Grievance Policy will be tabled for now to allow Melissa and Mindy to research and prepare a policy for approval. **Lucy motions to approve the agenda as amended. Mindy seconds. Motion passes unanimously.**
- Approval of minutes from January 5th meeting. **Mindy motions to approve December 1st minutes. Kelly seconds. Motion passes unanimously.**
- Approval of January 12th executive session minutes. **Drake motions to approve, Mindy seconds. Motion passes unanimously.**
- Public comments. No comments received. Drake inquired how someone goes about making a public comment and the board explained the various routes.
- Sally has one more addition to agenda, to discuss the GP Peace Rally **Drake motions to approve, Lucy seconds. Motion passes unanimously**
- Scholarship review committee - Sara discussed the Redwood Foundation Scholarship. We are needing to start reviewing student applications/essays. The Teacher Leaders would like to see the board participate with this as the Teacher Leaders will likely recognize whose are whose even if they are anonymous, so folks who are more removed from the students would be more partial. Sally, Amanda and Mindy are interested and Sara will get them signed up on the website for the scholarship and email the board members and the community members who are going to be involved. Sara will also share a link for donations through the Redwood Foundation site.
- Reports
 - Financial Report
 - Account balances. Ryan reported on our account balances. He shared that our bank account totals as of January 31st included \$131,701.42 in

checking and \$27,371.69 in savings for a total of \$158,395.12. Mindy asked about the checking and savings totals being flip flopped and Ryan clarified that was a labeling mistake on his part and the checking and saving totals should be switched on the account activity and was also flipped last month. He also clarified that we always try to keep more money in savings than checking so we are earning interest on it.

- Statement of activity for December was shared and reviewed.
- Ryan discussed audit updates. He has received some materials and is currently seeking a motion to sign off on the statement of accuracy required for the audit procedure. **Drake motions to approve the audit accuracy signing by our Treasurer and Financial Officer on behalf of KCA , Sally seconds. Motion passes unanimously.**
- Ryan described the Management’s Discussion and Analysis report from the Audit. The auditors encourage us to submit this, we have a sample from another school to use. Kelly, Mindy and Amanda will join Ryan to review and write our own version. Ryan will email to coordinate that write up.
- Community and Culture
 - Enrollment: 61 students enrolled 11 freshmen, 16 sophomores, 20 juniors, 14 seniors, 1 student on waitlist for sophomores and 2 for juniors
 - Community Connections
 - Kelly shared that her older daughter Maya had a big art supply donation from a friend.
 - Taryn shared there are some cool punk shows coming May 30th via a grant and there will be a lot of resources shared. There is also a SkateCJ/Barter Faire music festival that is going to be more competition based, murals on the skate park and more!
 - Mindy followed up with Amy Lusson about the Clampers Scholarship.
- Student Report:
 - Just started their new classes, a little hectic but everyone is figuring it out.
 - Some seniors went out to SWOCC (SouthWest Oregon Community College) in Coos Bay for a campus visit!
 - We have some new students and they all seem really nice and seem to be adjusting quickly. Our student reps have made sure to introduce themselves.
 - We had a Whirlwind Festival and had four plays performed. Drake wrote one and directed another. There were several requirements that the plays had to include, a yo-yo, a fourth wall break, a celebrity and an awkward silence. The whole school working together is always a lot of fun and learning.
- Staff Report

- Taryn shared that Sara, Melissa and themselves are going to Vegas for a professional development conference for Project-Based Learning. This is something that is really crucial for the way we run in that our classes are open to everyone and this allows for projects to be designed for all and assessed by the grade the student is in.
 - Taryn shared that their Anatomy science class is going to be taking a field trip to ScienceWorks, which just opened an art show on various chronic health diseases. Sara is taking her journalism students to the Daily Courier to see how their operations work. There is an all-school ice-skating field trip while the three teachers are in Vegas.
 - Taryn shared that Valentines is on the weekend and that is going to be nice to not have to do Valentines here at the school
 - We have finally succeeded in getting some resource closets set up with free clothes for the students.
 - Fundraising Committee Report -
 - Grace still has about \$280 from the Dome School Bazaar in addition to the roughly \$2,500 that has been deposited for the senior trip.
 - Grace will be coordinating an Asian dinner fundraiser at the Replay. Lucy spoke about how the students will be involved, we have a bunch of students who did a food intensive and have their food handler cards already, so Lucy will be coordinating their help..
- Old Business
 - Staff Code of Conduct - Taryn shared that when they were at the Dome School there was a problem where if the Code of Conduct isn't in writing then it tends to not be followed. We desperately need to have one. Taryn and Mindy discussed the idea of getting a Code of Conduct and potentially a Staff Handbook from our sister school to use as a base to edit. Sally will look into getting a staff code of conduct from TRSD. Sally and Mindy will coordinate together to get something written up for the next meeting.
 - Formal approval of fiscal sponsorship of Kalmiopsis Publishing. Shannon is still in the process of editing the formal fiscal sponsorship agreement so we will not be approving yet. Shannon read through the document to ask for some direction on some of those edits. Taryn inquired that as KP will be using our tax ID to apply for grants should they be seeking board approval. Some discussions were had about how that looks or could work, for instance we can not both apply for the Four Way Foundation grant as only one application per tax ID. The board agreed that we all need some time to review the document, and discussed the possibility of an executive session to approve before the next meeting (at which we could potentially approve a code of conduct as well).
- New Business
 - Title I Interview update - We have been interviewing 6 candidates and the hiring committee will be meeting tomorrow to level it down, then check references and then hopefully by Friday we will be offering our top candidate the job. Sally asked for some clarification as to the roles being hired. Kaci clarified that we

have these funds available to hire one, maybe two, assistants who will be there to assist in classes where needs have been identified. So there will be a Math and a Reading component. Taryn shared that our student reps sat in on the interviews for student agency.

- Peace Rally - Sally shared that there is a Peace Rally in Grants Pass by the Rotary Club at Riverside Park on March 1st. She shared the things that she is planning on contributing with her friends. Sally will forward on more information as she knows more about the event.

Meeting adjourned at 6:09pm.

Upcoming Meetings

- February meeting: 4:30 pm Monday March 2, 2026
- March meeting: 4:30 pm Monday April 6, 2026