

Kalmiopsis Community Arts High School
Organizational Board Meetingmm

March 2nd, 2026

Board members present: Grace Hughes (chairperson), Mindy King (secretary), Kelly Demuth (treasurer), Drake Peters (student representative), Zach Yanase standing in for Lucy Becker (student representative), Amanda Selden-Dixon, Terry Davis, Sally Clements

Excused Absence: Taryn Roberson (staff representative)

Teacher Leaders: Ryan Forsythe, Melissa Denardo

Facilitator: Grace Hughes / Minutes: Mindy King

Meeting called to order at 4:40pm.

- Welcome and land acknowledgment.
- Additions to agenda. Mindy would like to table the Fiscal Approval for KP as Shannon is out of town and the document has not been finalized. **Mindy motions to approve the agenda as amended. Grace seconds. Motion passes unanimously.**
- Approval of minutes from February 2nd meeting. **Grace motions to approve February 2nd minutes. Drake seconds. Motion passes unanimously.**
- Approval of February 20th executive session minutes. **Mindy motions to approve February 20th Executive session minutes, Grace seconds. Motion passes (yes: Sally, Kelly, Amanda, Grace and Mindy; abstain: Terry, Drake)**
- Public comments. No comments received. Drake inquired how someone goes about making a public comment and the board explained the various routes.
- Reports
 - Financial Report
 - Account balances. Ryan reported on our account balances. He shared that our bank account totals as of February 28th included \$50,004.62 in checking and \$111,701.42 in savings for a total of \$161,706.04. Ryan pointed out that the classification numbers reflect what is a grant based expense which should be reimbursed the next month.
 - Statement of activity for January was shared and reviewed.
 - Ryan discussed audit updates. He shared the Management Discussion and Analysis that was drafted by Ryan, Kelly and Mindy.
 - Grant Update
 - Four Way request - In our food program, we provide 70+ meals every day. We have been making do with a small 4-burner stove and a home dishwasher (with its near-1 hour wash cycle). Four Way Community Foundation has been very supportive of KCA in the past, providing grants in 2022, 2023, and 2024. Ryan, Melissa

and Joe would like to request the board approve them applying to Four Way for up to \$10,000 for a much-needed kitchen upgrade. We had some discussion about what kinds of projects Four Way will fund. **Grace motions to approve the request to apply for Four Way for up to \$10,000 to upgrade our kitchen. Mindy seconds the motion. Motion passed unanimously.**

- OnPoint Community Builder Award - Sara found a new grant that awards one \$5000 and several \$2000 grants that are aimed at community building and Melissa is requesting approval to apply for a \$2000 grant to upgrade our garden space. **Grace motions to approve that we apply for a \$2,000 grant. Drake seconds. Motion passed unanimously.** Some follow-up thoughts were shared about where we may be able to source additional supplies from our community.

- Community and Culture

- Enrollment: 61 students enrolled: 11 freshmen, 16 sophomores, 20 juniors, 14 seniors, 1 student on waitlist for sophomores and 2 for juniors. Sally inquired about the drop in our senior numbers, Melissa and Ryan clarified that we had three seniors who did one extra semester after graduating last year and they finished at the end of the semester.
- Community Connections
 - Children's Advocacy Center - the entire student body has been invited to participate in an art show at their facility in Grants Pass. It is a fundraiser for them, the students set the price on their artwork and if it auctions for more than that the student gets the difference.

- Student Report:

- Lots of field trips: Anatomy went to ScienceWorks. Geobiology is going to Siskiyou Field Institute and Journalism is going to the Daily Courier
- Everyone is having a great time

- Staff Report

- Melissa shared about the Project Based Learning Institute conference in Vegas that she attended with Sara and Taryn. She shared that it will be sometime this summer before the three of them will be able to create an in-service for the other teachers as there was so much information. She shared that we do get a year subscription as a result that has a ton of templates for various projects.
- Kaci and Ryan are going to Washington DC in March for the CSP grant, this was supposed to be a yearly thing but this will be the first actual check-in, this is right before Spring Break and they will stay in DC for a few days after.

- We hired two title I assistants through our TRSD grant money, Coco and Daniel have joined our team and are working out great.
 - Kayla just passed her second year anniversary as our Office Manager.
 - Fundraising Committee Report -
 - Grace shared that we have raised \$2,931 for the Senior Trip. We have coordinated an Asian dinner at the Replay that was supposed to happen March 16th but we will be rescheduling that as Lucy has a softball game that day and April 11th we have a couple more chances for bagging groceries. We also have some plans for flower sales for Mother's Day. We have some seeds, some propagated plants, Mindy has some greenhouse space to use.
 - Grace shared that she believes we will have more than we need for the senior trip and thought it would be good to start thinking about where the excess money should go.
- Old Business
 - The Grievance policy was read and discussion was had for a couple minor edits, and recreating TRSD's form. Mindy will make those edits and we will shoot to approve at the next meeting.
- New Business
 - Pay raises and annual reviews, we already shared about Kayla's anniversary and raise.
 - Ad Hoc Policy Committee - Once upon a time, our office manager was our only hourly employee, but now there are more and there is a need to craft or clarify things like Sick Leave. We will hold an executive session to address these issues on March 30th at 4:30
 - KCA 2026-2027 calendar was shared, Ryan based ours on TRSD and pointed out that we start a little later (August 31) and we are here a bit later (June 10th). **Mindy motions to approve the calendar, Grace seconds, Motion passed unanimously.**
 - Ryan shared our first look at the 2026-2027 budget; we just learned today that we are getting more money from the state than we thought we were, which is exciting! Ryan explained how to read the budget by department and then item. He also explained that the last pages deal with grants which have been left out of the budget because they aren't guaranteed funds. We are not voting on this right now, please take the month to review and ask any questions of Ryan between now and then. There is a financial committee meeting April 2nd at 6pm if anyone would like to attend to ask questions.
 - The Annual Meeting will be held at the end of April and then we will not meet that first Monday of May. It was agreed that we will meet on April 27th at 4:30. Mindy will connect with Kayla to make sure that we get the annual meeting advertised. We will decide at the next meeting who will do what presentations at that meeting.
 - A brief discussion was had about initial graduation plans.

Meeting adjourned at 6:30pm.

Upcoming Meetings

- April meeting: 4:30 pm Monday April 6, 2026
- Annual meeting: 4:30 pm Monday April 27, 2026 (no meeting in May)