

Kalmiopsis Community Arts High School
Organizational Board Meeting

June 29, 2026

Board members present: Grace Hughes (chairperson), Mindy King (secretary), Kelly Demuth (treasurer), Taryn Roberson (staff representative), Amanda Selden-Dixon, Terry Davis, Sally Clements

Absent: Lucy Becker (student representative), Drake Peters (student representative)

Teacher Leaders: Ryan Forsythe, Kaci Elder

Facilitator: Grace Hughes / Minutes: Mindy King

Meeting called to order at 4:42pm.

- Welcome and land acknowledgment.
- Additions to agenda. **Mindy motions to approve the agenda. Grace seconds. Motion passes unanimously.**
- Approval of minutes from June 1st meeting and June 15th executive session. Mindy noted that she has Sally listed as present and absent on the 1st meeting, and Amanda noted that Drake was marked absent on the executive session but since he tried to call in should be excused absent **Grace motions to approve June 1st and June 15th minutes with those edits. Amanda seconds. Motion passes unanimously.**
- Public comments. No comments received.
- Reports
 - Financial Report
 - Ryan shared a summary of our donors/income sources. Break down of each grant and how much has been spent from it and what is left.
 - Account balances. Ryan reported on our account balances. He shared that our bank account totals as of June 29 included \$99,707.53 in checking and \$29,553.40 in savings for a total of \$129,260.93. While our revenue is higher our account balances are lower, Ryan noted that this is due to June expenses already being gone and not receiving a payment from TRSD, but that next month we will get a double payment. Sally asked what the double payment was and Ryan clarified the TRSD schedule.
 - Statement of activity for May was shared and reviewed.
 - Ryan introduced the idea that we have our Financial committee report at our meetings. Kelly shared minutes from their last meeting on June 25th. There was discussion about the Finance Committee requesting the Board move their meeting back to accommodate anything that may come up at their August 6th meeting. After some discussion of options, we decided to

schedule a Special Session for August 17th to continue TL Review discussion and we can add anything that comes up at the August 6th meeting. There is likely a proposal coming from them regarding some additional finance/human resources assistance. Ryan is giving it some thought.

- TRSD/ODE/Dept of Ed Reports
 - Kaci shared that the district is expected to lose approximately \$230,000 in Title 1 across the district, waiting to see what effect it has on us.
 - ODE updates: Instructional Hours are being restricted to not allow counting conference time or professional development. Waiting to see how the District changes. Division 22 has revised emergency plans and drill, we are already in compliance. We are now required to conduct lead tests by 2029, but will likely do it earlier. Lastly, we are now required to alert families if ICE comes to the school or are in the area. Some discussion was had about ICE presence and responses.
 - Federal Department of Education: Kaci shared that as the Department of Education has been dismantled, our CSP grant will now be administered by the Department of Labor.
- Academics Report:
 - Kaci shared our academics report which included our graduation requirements for 2026/27, graduation stats along with some ideas about how we need to aggregate some of these numbers to be able to show what we really do instead of just looking at the number of 4 year graduates. She also shared the academic calendar, the semester class schedules, and the Fall intensive schedule. The intensive is focusing this year on orienting all the students to the KCA environment and culture.
- Community and Culture
 - Enrollment update: 53 students with 11 openings, 4 spaces over in our senior class with 20 seniors enrolled, 14 enrolled with 2 spaces available in 11th, 10 enrolled with 6 available spaces in 10th and 9 enrolled with 7 spaces available in 9th. We have 2 on our senior waitlist and 2 students leaving at the end of fall semester. We discussed previous approaches and policies regarding class size and will revisit as needed as the start of year gets closer.
 - We set up at the Folk Faire, it was very sparsely attended. It was really hot.
 - Taryn is going to be unavailable to teach first period this next year to help get their kids to school over at Woodland Charter School and will also be establishing a connection for the school.

- End of July on the 25th Rusk Ranch will be holding a Moth-a-thon, Taryn is doing moth painting, there will be a fashion show, Michael will be providing some food.
 - Labor Day was discussed: float this year? Smash the Car fundraiser? Mindy will add to the August agenda
- Staff Report:
 - Staff went to Eureka together and picked community teachers for next year, discussed TL review ideas, etc.
 - The cleaning job is going to be changed to a staff position instead of a contract position. We will fly that job for the month of July.
- Student Report:
 - No students here to report.
- Fundraising Report:
 - We set up at the Dome School's Folk Faire with a bunch of awesome books that Sally donated. We did manage to raise \$60!
- New Business
 - Ryan shared our schedule of salaries and wage steps. **Grace motions to approve the 2026-27 salary steps, Kelly seconded. Motion passes unanimously**
 - Ryan also shared our payment calendar that lists all of the pay day dates for the year. **Grace motions to approve the pay calendar, Amanda seconds, motion passes unanimously.**
 - Ryan shared the Teacher Leader contracts, the only changes are that the start and end dates are defined so as to reflect and be clear about July being an off month and the wage steps that we just approved. **Mindy motions to approve the Teacher Leader contracts, Grace seconded. Motion passes unanimously.**
 - 2026/27 Course Guide discussion. Originally Kaci thought we should have an adhoc committee but a lot of progress has been made. Kaci shared a spreadsheet of responsibilities that has some areas for us to plug in if we feel comfortable being a back up for any topics. She feels that the board involvement will help hold the teachers accountable and that we won't need the committee.
 - Ryan would like us to consider an ad hoc committee to address some needs from our insurance requirements regarding subcontractor positions. Grace is happy to be part of an ad hoc, but can't until August. Mindy will add to the August agenda to set a date for that ad hoc date.
 - Ryan shared with the board the intention of Kalmiopsis Publishing to apply for the Roundhouse Grant for up to \$5,000 to cover the cost of a staff or board member to attend educational conference/training, hire a consultant or purchase equipment. **Grace motions to approve KP's application for the Roundhouse Grant, Sally seconds. Motion passes unanimously.**
 - Ryan shared a change to the Community Teacher Sick Leave policy for us to read and revisit, please see him with any questions. It changes the number of hours that start in the bank and the accrual process. This change is being proposed to smooth the process for our Community Teachers who are wearing multiple hats.
 - Ryan shared a Cyber Incident Response Plan that Daniel wrote up for us. Kaci

asked whether it was based on another schools, Ryan is going to check with Daniel. This is our first reading and will revisit in August with the goal of adopting.

Meeting adjourned at 6:23pm.

Upcoming Meetings

- August Meeting: Monday August 3, 2026 at 4:30
- Finance Committee meeting: Thursday August 6, 2026
- Special Session (TL Review Process) August 17, 2026 at 4:30